



Hillsboro Area Hospital

1200 E. Tremont St. Hillsboro, IL 62049

217-532-6111

Lab Express

Using our outpatient satisfaction survey results, our facility has discovered a process that many of our patients felt needed improvement. Thanks to your suggestions, our laboratory and registration departments have worked together to create a way to streamline the registration process for your visits. Please keep in mind that this process is available and is completely optional. If you do not wish to participate in this process, our registration department would be glad to take care of you as usual.

This new process is called Lab Express Registration. It is available Monday through Friday between the hours of 8am-4pm only. To take advantage of this process, please follow the instructions below:

1. A future appointment may be scheduled with a lab staff member.
2. If you do not know when you will return, an appointment can be made at a later date, but must occur at least 1 day prior to your requested appointment date. To schedule your appointment, please contact the laboratory at 217-532-4162 and let them know you would like to schedule an appointment.
3. The hospital registration department will be contacting you by phone to finalize the pre-registration of your scheduled appointment, prior to your appointment date and time. This step must occur so that your billing information can be processed correctly.
4. Once you enter the hospital campus, please use the Fusion entrance to come into the hospital. Once you enter the Fusion lobby, go to your right and enter through the automatic doors at the old hospital entrance. The cashier's window will be on your left. Check in with the cashier and let them know that you are here for an Express Lab appointment. They will let lab know that you are here.
5. Lab will be out to get you as quickly as possible. You will be taken to a draw room (near the main lab), where you will be asked to sign a consent form, giving us permission to treat you.
6. The lab drawing process will be completed as usual.
7. If you need to cancel or reschedule your appointment, please contact the laboratory by calling 217-532-4162 between the hours of 8am-4:30pm Monday through Friday to do this.

If you have any questions about how this process works, please contact the laboratory department directly at 217-532-4162.